

DUNBLANE MEDICAL PRACTICE – PATIENT PARTICIPATION GROUP

Wednesday 17th February 2016

MINUTES

Attendees

Terence O'Byrne (Chair)
Breda Seaman (Secretary)
Dr Mary Abercrombie
Alan Nichols
Sue Lawson
Caitlin Fotheringham
Tom Bateman
Richard Duckworth

Apologies

Jean Majury

Resignation.

Jean Mc Vinnie has tendered her resignation from the group.

Minutes – The minutes from the previous meeting were approved following the correction of Dr Katherine Brennan,s name to Kathleen.

Terence welcomed Tom Bateman from Green-loaning and Richard Duckworth from Braco to their first meeting. Other members of the Patient Participation Group introduced themselves.

Matters Arising.

Facebook

Private group page has been developed by Caitlin. Members who use Facebook were encouraged to communicate this way for six months and then review the effectiveness of this form of communication.

Recruitment.

Due to recent resignations and non attendance of some members it was agreed to email all contacts asking if they are still interested in been a member. This will enable the group to clarify the correct membership.It was agreed to advertise for new members in the Dunblane Medical practice newsletter and Dunblane Information .com. Caitlin agreed to do a poster which could be displayed in the Health Visitors room to attract young mothers / parents.

Scottish Patient Safety Programme update.

Sue Lawson updated the group following attendance at a national workshop on results reconciliation. Sue reported that other GP practices did not have robust systems in place for checking that all investigations ordered were checked for results received. This is a laborious

process for the practice but is recognised as an important patient safety initiative. Current IT systems EMIS and Doc-man do not talk to each other.

Terence updated the new members on the work of the Scottish Patient Safety Programme and how it is attempting to change the culture in the NHS and Primary Care.

Standard letter review.

Terence had circulated the standard letters for review but had only received comments from two members. Terence will collate the responses and forward them to Sue.

Newsletter

Content for the forthcoming newsletter was discussed. It was agreed that 1000 copies would be printed. Sue will circulate the list of locations and requested that members place their names against the area that they can deliver to. Next edition due end February.

Local Health Council

Following the information received from several Patient Participation Groups Sue will ask Derek Blues from the Community Health Council if this information can be collated. Once received Sue will forward to Caitlin to present at the next meeting.

Organised Event

Alan reported that he had spoken to Gemma O Connell at the Dunblane Centre re hosting an event and she was very positive in supporting the Patient Participation Group. Alan and Breda to arrange a meeting with Gemma to agree a date and programme content.

Clinical Portal.

Dr Abercrombie updated the group on the new clinical portal system which enables the practice to access test results from hospital. Can also view if the patient is an inpatient, dates of hospital appointments and clinical letters

AOCB

There was no further business

Next Meeting: Wednesday 18th May 2016 at 6.30pm