

DUNBLANE MEDICAL PRACTICE

PATIENT PARTICIPATION GROUP MEETING – Thursday 23 March 2017

MINUTES

Present: Breda Seaman (Chairperson), Jean Majury, Dr Cecilia Clark, Sue Lawson, Terence O’Byrne, Paul Anderson, Ken McDonald, Jessica Wullinger, Richard Duckworth

Apologies: Kathy Lewis, Alan Sharpe, Alan Nichols

New members Paul and Ken were welcomed to the group

1. Minutes of Previous Meeting

The minutes of the previous meeting were approved.

2. Noticeboard Update

Sue advised that she had updated the waiting room noticeboards and that the TV monitor information had been updated. Sue will meet with the First Responder group to discuss Defibrillators and get an article for the Newsletter. Jessica indicated that the Pharmacy was trying to get one installed.

3. Work Undertaken in Practice – Key Statistics

The February statistics are now on the TV screen, Sue reported 108 (2.5%) did not attend (DNA) their appointments in February. Text reminders have reduced the DNA rate. Ken thought the screen change rate was too fast on the TV screen, Sue will see if she can split the statistics onto more than one screen. **Action: Sue**

4. Newsletter

Sue had produced a draft newsletter for consideration.

Sue informed us that the practice will be recruiting a Pharmacist in April. They will do medicine reviews with patients and work with reconciling medicines records after discharge from hospital and the CMS system. This will free up GP time. Ken suggested that patients could be sent a text to remind them that the Newsletter was on the practice website

5. Dementia Friendly City Initiative

Breda provided a detailed update on progress with this initiative:

- A Steering Group has been formed with representation from 10 groups, this group has met twice since November 2016. Braco needs to be included.
- Motherwell were the first city for this concept, the model they used will be adapted for Dunblane.

- An application has been made to the Life Changes Trust for £35k to enable the employment of activity co-ordinators, funding of various events and training sessions for local businesses and premises. The Dunblane Development Trust have agreed to host the finances. Decision date for the application is 10th May. Breda said that if the funding application was not successful the project would continue but at a slower rate.
- Publicity will include the Practice website, The Wire, a Facebook page, Newsletter, Pharmacy Facebook page. Richard will make Braco community council aware.
Action: Richard
- The Health Centre is a key location in this initiative. Dr Clark will ask the Health Board for permission to start. **Action: Dr Clark**
- Dunblane Development Trust are keen to be involved and will hopefully be able to provide space for some activities at the Braeport Centre.
- Four workshops have been completed with very positive evaluations. Further workshops and events are planned.
- Breda asked all members to sign up to become a Dementia Friend. Details have been provided by email prior to the meeting. There are currently 23 registered Dementia Friends in Dunblane. **Action: All**
- The Dunblane Cathedral Group are keen to be involved. They have a large group of members who are qualified to drive which would help with transport which is a major issue for folk with Dementia. Breda is doing training with this group in April.
- Local businesses are key to success. There are a variety of leaflets and web based training for staff. Getting accreditation involves an audit of premises, staff training and an action plan if premises need to be improved. Jessica told the group that the Pharmacy had done some training. To start with a few premises will get involved such as the Health Centre, Churches, Pharmacies, and a few businesses. Breda to find out who issues the Certificate of Achievement. **Action: Breda**

Richard asked about the role of a Dementia Friend. It is not a pairing process with a person with dementia. It is to raise awareness of how to help people with dementia, to reduce the fear of helping folk with dementia and to demystify dementia.

It was unanimously agreed by the group to take the Dementia Friendly City Initiative forward.

6. AOCB

Provision for cycle parking outside the Health Centre and Bannermans opposite was discussed. Jessica will ask about Bannermans and Sue will ask the Health Board. **Action: Jessica and Sue**

Date of Next Meeting:

Tuesday 20 June at 6.30 pm